



SHNA Executive Committee Meeting
Tuesday, November 28, 2017, 6:00 pm, 1051 Wellington
Meeting Minutes

Present: Gary Webber, Joanna Kuczera, Matthew Paul, Marlene Merrill, Jeannie Pees, Paula Kellogg, and Susie Nightingale

Absent: Kathy Heppert, Clint Idol, and Faye Hale

- **Treasurer's Report** Joanna Kuczera gave a report. The beginning balance as of 9/6/17 was \$828.95. The interest income was ten cents. SHNA donated \$25.00 to Lawrence Pedestrian Coalition for Safe Routes for All Town Hall. Supplies for the Applause Awards for property beautification were \$8.70. Ending balance on 11/28/17 was \$795.35. At present, there are 119 household members and 19 landlord members for a total of 138 paid members. The mailing and envelopes for the annual meeting could be other expenses. The only recurring expense is the membership in LAN (\$25.00). The website expenses are covered at the present time.
- **Old Business**
 - **LAN update:**
 - **AirBnB:** There is draft ordinance for AirBnB. STR (short-term rentals) will be allowed if owner occupied. Otherwise, there is a process for non-owner occupied. There was a group discussion of both sides of this issue.
 - **Sidewalk Repair:** Gary Webber explained the two models being prepared for the City Commission. Englewood, Colorado, has a program that provides insurance for those who have sidewalks. It costs about \$40 annually, and if the homeowner's sidewalk needs repair, the city will assume the cost. The burden is still on the property owner and does not address the issue of equity. The other proposal is to have a standard assessed fee such as the storm water fee on every property that has drainage. LiveWell, Lawrence Sustainability, and LAN are seeking a legal opinion. Jeannie Pees suggested Mark Anderson as a possible attorney.
 - LAN needs a new vice-chair and a secretary.
 - **Rockledge update:** It is now on the list of projects to be funded.
 - **Neighborhood cleanup, trash pickup, and potluck:** Gary Webber talked with the city at length, and the city no longer sends out trucks to pick up large items for a neighborhood cleanup. Residents must make their own appointments with the Solid Waste Department for this free pick up. There still could be a neighborhood cleanup. There was a general discussion. Jeannie Pees suggested asking elementary and middle schools for help from service organizations. Susie Nightingale will check with Faye Hale about school contacts. Matthew Paul said to investigate liability issues. The annual meeting will be on April 16th at 7 pm. April 28th would be the cleanup day. May 5th is the suggested date for the potluck at 5 pm. Gary Webber will investigate reserving Centennial Park shelter.
 - **Web Site and email addresses:** Last week, Matthew Paul redid the home page. He has put up all the content that he has at the present time. He took down the FAQ section. Gary proposed having a link with Executive Committee members and a group photo to be taken in February. Matthew Paul has set it up so that any contacts will go to

Gary Webber. Joanna Kuczera asked if anyone had accessed the website. Jeannie Pees asked if we have posted on Nextdoor Sunset Hill. Matthew Paul will do so. Gary Webber mentioned that it was a little tricky to access information on the website and wanted to make it more user friendly. Jeannie Pees asked about the distinction between the Facebook page (two-way social media) and the website (one-way worldwide web). Do we need both? We need a moderator for the Facebook page.

- **New Business**

- **Mail newsletter to members with no email addresses:** Joanna Kuczera said we have ten members who do not have correct email addresses. Susie Nightingale moved, and Paula Kellogg seconded to mail the newsletters and invitation to the annual meeting to those members who do not have email addresses. All approved.
- **Donations to SHNA:** Gary Webber brought up whether or not we wanted to be able to donate money to the neighborhood association. Joanna Kuczera asked if it were permissible to solicit donations. We cannot give tax deductions, but we can accept donations. It would be helpful if we had a clear purpose for the donations. One suggestion was to have a street party. Gary offered to write content for the donations page on the website.
- **Select new LAN representatives:** Kathy Heppert is moving to Texas in March , so SHNA needs a new LAN representative. Gary Webber can attend in June, July, and August. Marlene Merrill could attend in March with Kathy and on her own in April and May.
- **Discuss Executive Committee replacements for Kathy Heppert and Clint Idol:** Gary Webber will call and Susie Nightingale will visit with her neighbor on Chalk Hill Court who expressed interest in joining the committee, and Matthew Paul will visit with his neighbors. It would be best if we had a full slate of officers by the February meeting.
- **Preliminary planning for Annual Meeting:** Gary Webber will call West Middle School about reserving their cafeteria for the annual meeting site. Joanna Kuczera will provide a copy of the present invitation to Gary for his input. Susie Nightingale, Paula Kellogg, Jeannie Pees, and Gary Webber will bake cookies. Refreshments will be served at the beginning of the meeting. The Executive Committee will distribute flyers to all houses in the Sunset Hill Neighborhood in 2019. Gary Webber will provide a map of the Sunset Hill Neighborhood for the website. There will be a discussion in February about contacting local businesses. Gary Webber and Susie Nightingale volunteered to visit local businesses on behalf of SHNA.
- **New agenda items from participants:** Joanna Kuczera thanked Paula Kellogg for creating new member packets; she would like to add some new information from the Lawrence Visitor Center to the packet. The packet could include business sponsors. Gary Webber volunteered to do color printing.

- **Adjourn meeting:** Matthew Paul moved and Marlene Merrill seconded to adjourn the meeting. All approved. The next Executive Committee will be February 27, 2018, at 6 pm.

Respectfully submitted,

Susie Nightingale
Acting Secretary